

ANNEXURE 1

TERMS AND CONDITIONS FOR FLEET MANAGEMENT SYSTEM

INTERGRATED FLEET MANAGEMENT SYSTEM

Namibia Airports Company Limited (NAC) is a State-Owned Enterprise, established in terms of the Airports Company Act, Act 25 of 1998. Our mission is to develop and manage airports on sound business principles, with due consideration to the interest of our stakeholders.

NAC therefore has an obligation to design, develop, deploy, and maintain appropriate integrated fleet Management System for information sharing, and fraud control.

NAC requires that all components should have the capability to integrate with each other. This should be based on a single point of entry for all data irrespective of the source.

NAC requests proposals from interested service providers in providing fully integrated fleet management system.

The scope of the system should have the following core modules:

1. Asset Management inventory Management

This module should allow for the recording of various vehicle assets including plant machinery. The asset management module should also allow for the uploading of manufacturer specifications which can be uploaded once and just updated as and when required.

The system should allow the capturing of the following information:

- ✚ Vehicle make and model and all vehicle specific details such as VIN, Colour, tank capacity, weight specs, power specs etc.
- ✚ Fitted accessory details.
- ✚ Fuel consumption and benchmarks
- ✚ Service schedules
- ✚ Warranty
- ✚ License
- ✚ Vehicle supplier details and costs
- ✚ Disposal information

vehicle balance as well as movement history should also also maintained.

2. Accident management

The accident management module should enable you to efficiently monitor and track accident damages to vehicles.

This module should allow the capturing of the following information:

- ✚ When, what and where did the accident happen should be recorded on the system.
- ✚ 3rd party details should also be recorded, making it easier to track and communicate with them.
- ✚ Police case numbers and details should be recorded.
- ✚ Repair details quote & quotes should as well be recorded.

3. Insurance Claim Management

This module should keep track of insurance claims as well as money spent on repairs that insurance fail to fix for whatever reason and keeps a track of where vehicles are being repaired as well as costs for any future repair work. This should be handled as part of accident management module.

4. Fleet maintenance & Scheduling - Service Booking Management

This module should be fully automated. The module should check which vehicles are due for service based on user defined parameters. Service booking for these vehicles will then be generated, eliminating the need for data capture.

The module should be able to send service notifications via e-mails or mobile to both supplier and driver. The module should as well enable us to do bulk bookings. It should be able to plan, control and record maintenance expenditure.

5. Fuel management warranty management.

This module should allow fuel to be automated or manually loaded via and uploaded facility. It should also interface directly with blue fuel system, to avoid manual reporting.

The module should be able to generate the following reports:

- ✚ Multiple fuel fill-ups per day
- ✚ Weekend fill ups
- ✚ After hours fill ups

- ⬇ Fill up exceeding tank capacity.
- ⬇ Vehicle consumption checks

6. Vehicle License management

The module should enable you to monitor and track all aspects of the vehicle licensing process. It should be able to maintain both new and renewal license as well as duplications.

7. Fully integrated Business intelligence System

All modules must have built in BI Module which make use of graphs and drill down reports. This should all works with the same login and no refreshing of data from one system to another is required. Fleet utilization graphs and detail drill down reports has built in utilization graphs as part of its BI Dashboards.

Additional advanced features

- Advanced filtering and query options in all modules to enable super-fast searches.
- Exporting of data to Excel
- Data integrity monitoring
- Multiple end user reporting portability

The system should have the option of additional reporting that the system can generate automatically.

The system should come with the manual on the usage of all modules and bidder should give the users training.

8. Online Fleet Tracking Module

This module should allow monitoring of all NAC vehicles movement, control critical working condition, manage devices by commands, receive notifications and much more. All notification should be done via SMS or e-mail.

The movement should include:

- ⬇ Over speeding
- ⬇ Harsh braking and cornering

- ⬇ GPS map tracking allowing for zoning as per the location or airport.
- ⬇ Accident notification
- ⬇ Automatic operation of the vehicle

Proposals to comply with the following:

- Proof of registration of company
- Certificate of good standing with Social Security
- Good standing for Tax purposes from the Ministry of Finance
- Letter of registration with the Employer Equity Commission (Affirmative Action status)
- Company Profile
- Technical and Financial Proposals
- Existing Clients, with specific reference to assignments in similar institutions
- A complete System brochure.

Completed proposals, in sealed envelopes, must be delivered in the Tender box on the 5th Floor of the Sanlam Centre, 154 Independence Avenue in Windhoek and should be addressed to:

The PMU
NAMIBIA AIRPORTS COMPANY LIMITED
5TH FLOOR
SANLAM BUILDING
WINDHOEK
NAMIBIA

Queries relating to the information needed for submission of the proposal may be addressed to John Shivute (Manager: Procurement). He can be reached at e-mail:shivutetbj@airports.com.na.

NAMIBIA AIRPORTS COMPANY

VEHICLE EQUIPMENT INFORMATION LIST

NO	NW - NO	MAKE	MODEL	TYPE	ALLO	VEHICLE IDENT NO	ENGINE NO	EXPIRE DATE
	116-711	M/BENZ		TIPPER TRUCK	HKIA	35810 2626 00317	3529 0820 553180	
	116-731	UNIPOWER	1995	F / TENDER	FYKM	RE 6 DD 5847 LC 210307	08VP16225308037400	
	116-732	FORD COURIER	1996	AMBULANCE	HKIA	AFATDEA 02 TR 068687	B 09 D 01751	
	116-733	ATLAS COPCO	1985	COMPRESSOR	HKIA	51363842	5041948	
	116-734	M / BENZ	1985	TIPPER TRUCK	HKIA	363 021 206 881 229 11	352 960 200 316 12	
	116-735	BROOM ROTARY	1991	D / TRACTOR	HKIA	NAC 8 RB 731		
	116-749	TOYOTA	1996	BUS 16 SEAT	FYLZ	AHT 41 YH 6309023841	4 Y 9112803	
	116-768	TRAILER	1991	2 WHEEL	FYKT	NAC 40 TR 01		
	116-774	DEUTZ	1985	TRACTOR	FYWB	77161374	7039080	
	116-775	E- ONE	1990	F / TENDER	FYWB	MB 32 A 9594 70190 E	4 ENDAAA 88 R 1003391	
	116-776	BROOM ROTARY	1991	D / TRACTOR	HKIA	VA 06619018 F 000871	4585394086 A 321	
	116-788	TRAILER	1991	2 WHEEL	HKIA	NAC 10 WP 03		
	116-791	M / BENZ	1979	TRUCK 6X6	HKIA	436 114 241 698 47	355 960 210 100 70	
	116-824	TRAILER	2002	BACHOE LOADER	HKIA	1001503	NONE	
	116-825	FIAT KOBELCO	2003	TRAILER	HKIA	31042127	51620	
	84434	CHALLENGER	2003	CHERRY PICKER	HKIA	AAWT 107 T 03 NC19055	3826717	
	87056	IVECO T/Daily	2003	TRAILER	HKIA	ZFCF 65 A 000 D 221628		
	89412	TRAILMASTER	2004	TRAILER	HKIA	WHK 050520122033		
	54915	NISSAN ALMERA	2004	SEDAN 1.6	HKIA	ADNH 140000 A 085519	QG 16328961	
	99080	NISSAN 2.4.1	2004	2X4 LDV / LWB	HKIA	ADNJ 230000 E 013233	KA 24825135 X	
	90077	BUCHER GUYER	2005	RUNWAY SWEEPER	HKIA	TEB50 CC 2048135198	74485	
	106612	NISSAN ALMERA	2005	SEDAN	FYWE	ADNH 26000 A 000418	QG 16379646	
	106294	MAZDA DRIFTER	2005	2X4 LDV / LWB	FYWB	AFADXXMJ 2 D5 B04145	G 6333566	
	106296	FORD RANGER	2005	2X4 LDV / LWB	HKIA	AFADXXMJ 2 D5 A04586	F 2244699	
	118369	PROTEC FIRE CATERPILLAR	2005	F / TENDER	FYWB	1049C2SW6670AE16R	MDP00856	
	118372	PROTEC FIRE CATERPILLAR	2005	F / TENDER	FYWE	1047C2SW6670AE16	MDP00858	
	118374	PROTECT COBRA 6X6	2005	F / TENDER	FYWE	1050C2SW6670AE16R	CJP00107	
	118375	PROTECT COBRA 6X6	2005	F / TENDER	FYWB	1048C2SW6670AE16R	MDP00857	
	118376	PROTEC COBRA 8X8	2005	F / TENDER	FYLZ	1046C2SW6670AE16R	MDP00859	
	118378	PROTEC COBRA 8X8	2005	F / TENDER	FYWE	1051C2SW6670AE16R	CJP00106	
	118380	MECEDES BENZ	2005	F / TENDER	FYOA	WDB9301832K863957	MB3357AK	
	119-394	BEZER'S	2007	TRAILER	HKIA	ABB 06120100000451		
	69580	IVECO T/Daily	2007	28 SEATER BUS	HKIA	ZCFC 50 A 210 D 365227	F1CE 0481 LA 0030640246	
	66225	IVECO T/Daily	2007	28 SEATER BUS	HKIA	ZCFC 50 A 210 D 365220	F1CE 0481 LA 0030638010	
	44439	NISSAN	2007	2X4 LDV / LWB	HKIA	ADNJ 100000 E 001135	KA 20109812 X	
	34275	MASSEY FERGUSON	2008	TRACTOR	HKIA	ABZMF 440 X 8 B 2 WD 132	I 41 AC 84730559 D	
	35848	MASSEY FERGUSON	2008	TRACTOR	HKIA	ABZMF 440 X 8 B 2 WD 131	I 41 AC 84730565 D	
	120016	BEZER'S	2008	TRAILER	HKIA	ABB07020700000453		
	97698	NISSAN 1400	2011	2XLDV/LWB	FYOA	AND 4080000 A 040307	A 14 S 246823 F	
	82397	TOYOTA HI-LUX	2011	2.0 LDV/LWB	HKIA	AHTCW 12 G 804039619	1 TR 7148891	
	140879	TOYOTA HI-LUX	2011	2.0 LDV/LWB	FYWE	AHTCW 2 G 704039403	1 TR 7140861	
	134725	TOYOTA HI-LUX	2011	2.0 LDV/LWB	FYWE	AHTCW 2 G 004039405	1 TR 7140787	
	140800	TRAILMASTER	2011	TRAILER	HKIA	WHK 110815160505		
	140185	TOYOTA 2.7 QUANTUM	2011	14 SEATER BUS	FYWE	JTFSS 23 P 406107596	2 TR 8346851	
	140186	TOYOTA 2.7 QUANTUM	2011	14 SEATER BUS	FYWB	JTFSS 23 P 106107779	2 TR 8352897	
	138194	ISUZU KB	2011	LDV 4X4	FYOA	ADM 2SS 32G 73513518	C 24 SE 310350563	
	138351	ISUZU KB	2011	LDV 4X4	FYRU	ADM 2SS 32G 73513517	C 24 SE 31035054	
	138748	TOYOTA QUANTUM	2011	14 SEAT BUS	FYOA	JTFSS 23 P 900089033	2 KD 5338865	
	141073	ISUZU KB	2011	LDV 4X4	FYLZ	ADM 2 SS 32G 73503887	C 24 SE 31034230	
	140153	TOYOTA COROLLA PROF 1.6	2011	SEDAN	FYWE	AHTLB 58 E 203065177	1 ZRU 429772	
	96486	TOYOTA COROLLA PROF 1.6	2011	SEDAN	FYWB	AHTLB 58 E 703064882	1 ZRU 429402	
	66992	TOYOTA COROLLA PROF 1.6	2011	SEDAN	FYLZ	AHTLT 58 E 106030884	1 NR 0408590	
	39666	TOYOTA COROLLA PROF 1.6	2011	SEDAN	HKIA	ANTLB 58 E 603064353	1 ZRU 422827	
	142959	TOYOTA COROLLA PROF 1.6	2011	SEDAN	FYWE	AHTLT 58 E 606030752	1 NR 0404828	
	148182	ROSENBAUER 6X6	2012	F / TENDER	HKIA	1R 96 WC 682 BW 490637	MDP 01735	
	151689	ROSENBAUER 4X4	2012	F / TENDER	HKIA	1 R 96 WC 682 BW 490565	MDP 01689	
	110769	COROLLA PROF 1.3	2012	SEDAN	H.O	AHTLT 58 E 406030152	1 NR 0398695	
	145465	TOYOTA COROLLA PROF 1.3	2012	SEDAN	HO	AHTLB 58 E 503070650	1 ZRU 479638	
	142479	TOYOTA COROLLA PROF 1.3	2012	SEDAN	FYWB	AHTLT 58 E 706030789	1 NR 046586	

118-482	FORD EVEREST	2013	AMBULANCE	FYWE	MNBUS 4 D 90 DW405558	WEAT 1183256
21436	TOYOTA HINO 300 815	2013	TIPPER TRUCK	FYWE	AHYYCKQH 401000490	N 04 CVA 12670
153294	TOYOTA COROLLA 1.3	2012	SEDAN	FYWE	AHTLB 58 E 603077882	1 ZRU 577645
129899	TOYOTA QUANTUM	2013	14 SEATER BUS	FYWB	JFTSX 23 P 606133021	2 TR 8446542
140222	NISSAN	2012	NP 200	HKIA	ADNUN 1 D 5 U 0031132	K 7 MP 710 UF 80223
13672	MERCEDES BENZ SPRINTER		WDB 9066 5525 4986	HKIA	WDB 9066 55254 98694	6469 8951 845071
137318	MERCEDES BENZ SPRINTER	2011	14 SEATER BUS	HKIA	WDB 9066552 S 547508	6498 9518 60080
136513	MERCEDES BENZ SPRINTER	2011	14 SEATER BUS	HKIA	WDB 9066552 S 547597	6469 8951 89568
134049	ISUZU KB	2011	LDV 4X4	HKIA	ADM 2 SS 32G 73513369	C 24 SE 31035051
117981	FORD RANGER	2013	AMBULANCE	FYWB	AFANXXJ 2 NDM 02863	PF 2 KNDM 01863
99047	TOYOTA HI-LUX	2013	LDV 4X4 DC	FYLZ	AHTFR 22 G 906080095	2 KDA 313372
166361	TOYOTA COROLLA	2014	SEDAN	HO	AHTBB 0 JE 700002747	1ZRU 822784
30951	FORD RANGER	2014	2.2D XLS H 2	FYRU	AFAPXXMJ 2 PDD 50966	QJ 2 KPDD 50966
133085	FORD RANGER	2013	2.2D XLS H 2	FYWE	AFANXXJ 2 NDR 24788	QJ 2 KNDR 24788
157113	FORD RANGER	2014	AMBULANCE	FYWE	AFAPXXMJ 2 PDM 02340	QJ 2 KPDM 02340
43281	FORD RANGER	2014	AMBULANCE	HKIA	AFAPXXMJ 2 NDC 44419	PF 2 KNDC 44419
69603	TAFE 8000	2014	TRACTOR	FYWE	AA 9 T 273 MBEMEF 2179	S 44018119
57331	FORD RANGER	2014	2.2D XLM	HO	AFANXXMJ 2 NDC 44418	PF 2 KNDC 44418
96101	FORD RANGER	2014	2.2D 4X4 5MTSC	FYWE	AFANXXMJ 2 NEB 18273	PF 2 KNEB 18273
169767	FORD RANGER	2014	2.2D 4X4 5MTSC	FYWB	AFANXXMJ 2 NET 80016	PF 2 KNET 80016
173246	TOYOTA COROLLA	2014	SEDAN	HKIA	AHTBBOJE 700004837	1 ZRU 898639
86079	TOYOTA COROLLA	2014	SEDAN	FYKM	AHTFR 22 GX 06088691	2 KDA 508557
134777	RHINO 6x6	2014	FIRE TENDER	FYWB	F 03228F	0 9192952
174513	RHINO 6x6	2014	FIRE TENDER	FYWE	F 03227F	0 9192426
174514	RHINO 4x4	2014	FIRE TENDER	FYLZ	F 03232F	0 9092424
174516	RHINO 6x6	2014	FIRE TENDER	FYOA	F 03226F	0 9192423
174517	RHINO 4x4	2014	FIRE TENDER	FYRU	F 03235F	0 9092953
174512	RHINO	2014	FIRE TENDER	HKIA	F 03229F	0 9192954
170368	RHINO 6x6	2015	FIRE TENDER	FYWB	F 0335F	0 9192262
130102	RHINO 6x6	2014	FIRE TENDER	FYWB	F 03230F	0 9192425
96590	FORD RANGER	2014	2.2D 4X4 5MTSC	HKIA	AFANXXMJ 2 NEB 22212	PF 2 KNEB 22212
174011	TOYOTA COROLLA	2014	SEDAN	FYOA	AHTLB 52 E 703088396	1 ZRU 913388
173246	TOYOTA COROLLA 1.6	2014	SEDAN	HKIA	AHTBB 0 JE 700004837	1 ZRU 898639
101720	MASSEY FERGUSON	2014	TRACTOR	FYOA	ABYMF 268 XD 12 WD 048	SJ 436 E 08027
173994	TOYOTA	2014	HI-LUX	FYOA	AHTDR 22 G 605634591	2 KDA 631855
173698	RHINO 4x4	2015	FIRE TENDER	FYKM		
174279	RHINO 4x4	2015	FIRE TENDER	FYOA		
177609	MERCEDES BENZ SPRINTER	2015	14 SEATER BUS	HKIA	WDB 9066552 P 133971	6519 5532 772446
181046	MERCEDES BENZ SPRINTER	2015	14 SEATER BUS	HKIA	WDB 9066552 P128466	6519 5532 752791
148718	MERCEDES BENZ	2013	10 MONDEGO U 17	HKIA	9 BM 3821898 B 564486	906998 U 0753228
157-957	MERCEDES BENZ	2013	10 MONDEGO U 17	HKIA	9BM 3821898 B 618331	906998 U 0796148
48208	NISSAN		LOADER PUMP LIFTE	HKIA	ADNJ 250000 E 000132	KA 24912810X
118882	FEELER	2015	COROLLA	HO	FD 730018	1794
99874	TOYOTA		COROLLA	HO		
65423	TOYOTA		LAND CRUISER	HKIA		
12062	NISSAN		NP 300	HKIA	ADNJ 25000 E 001733	KA 24864532Y
12910	ISUZU KB		TIPPER TRUCK	HKIA	ADMFTR 33 F 6 Z452487	6 HH 1432892
130009	TOYOTA HI-LUX		4X4	HKIA		
11186	NISSAN		COMPACTOR	HKIA	ADNJ 100000 E 001251	KA 20111397X
46356	IVECO		COMPACTOR	HKIA	ZCPFC 65 A 000 D 240633	814043 N 4330 3932799